



**LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH
Clinic Services – Service Planning Area 4
(Hollywood/Wilshire Health Center)**

Vacancy Announcement

Clinic Licensed Vocational Nurse I

Minimum Requirements:

- A Los Angeles County employee who holds the payroll item of Clinic Licensed Vocational Nurse I (CLVN I) or Licensed Vocational Nurse I (LVN I) to qualify for a lateral transfer, or on a reachable Los Angeles County certified list for CLVN I or LVN I
- Valid California Driver's License

Examples of Duties:

- Performs a range of nursing tasks: patient screening, phlebotomy, specimen collection, processing, administering medications, injections, and immunizations as ordered by clinician
- Makes Directly Observed Therapy (DOT) visits to patients and completes charting, logs, reports, and forms
- Ensures that examination rooms are clean, orderly, and furnished with appropriate equipment, supplies, medications, and literature
- Assists in monitoring quality assurance, infection control, and safety activities

Desirable Qualifications:

- Phlebotomy Certification
- Strong oral and written communication skills, and interpersonal skills
- One year of direct patient care experience
- Organized, flexible, and able to work independently
- Bilingual and Computer Skills

Interested applicants submit:

- Current resume
- Last two years of performance evaluations
- Last two years of attendance records

Interested applicants should send a current resume, last two years of performance Evaluations, and last two years of employee time records by **February 15, 2019** to:

Leticia Romero
e-mail: LetRomero@ph.lacounty.gov
Tel: (213) 288-7944 Fax: (213) 250-8755

**ONLY THE MOST QUALIFIED CANDIDATES WILL BE SCHEDULED FOR AN INTERVIEW
THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN**